

Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 8A – Request for Certificate of Compliance

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number:

034-1441

Provided by DEP

A. Project Information

Important:
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Upon completion of the work authorized in an Order of Conditions, the property owner must request a Certificate of Compliance from the issuing authority stating that the work or portion of the work has been satisfactorily completed.

1. This request is being made by:

K & E Construction Corp.

Name

209 Broadway

Mailing Address

Hanover

MA

02043

City/Town

State

Zip Code

(781) 826 - 8828

Phone Number

2. This request is in reference to work regulated by a final Order of Conditions issued to:

K & E Construction Corp.

Applicant

05/31/22

034-1441

Dated

DEP File Number

3. The project site is located at:

4 Pine Grove Road

Hingham

Street Address

City/Town

197

14

Assessors Map/Plat Number

Parcel/Lot Number

4. The final Order of Conditions was recorded at the Registry of Deeds for:

Peter T. and Vi Phan

Property Owner (if different)

Plymouth

56932

323

County

Book

Page

Certificate (if registered land)

5. This request is for certification that (check one):

- ☒ the work regulated by the above-referenced Order of Conditions has been satisfactorily completed.
☐ the following portions of the work regulated by the above-referenced Order of Conditions have been satisfactorily completed (use additional paper if necessary).

- ☐ the above-referenced Order of Conditions has lapsed and is therefore no longer valid, and the work regulated by it was never started.

RECEIVED
APR 28 2026
TOWN OF HINGHAM
CONSERVATION



Environmental Consulting & Restoration, LLC



BUFFER ZONE MITIGATION EVALUATION MEMO

TO: Peter Phan
FROM: Brad Holmes
DATE: December 5, 2025
RE: 4 Pine Grove Road, Hingham

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TOWN OF HINGHAM
CONSERVATION

Environmental Consulting & Restoration, LLC (ECR) performed a review of the buffer zone mitigation project at your property located at 4 Pine Grove Road in Hingham (the Site) on November 6, 2025. The restoration project was completed by others and has successfully survived two full growing seasons. The non-native invasive plants have been removed and managed as proposed in the mitigation plan. The 30 native shrubs interplanted among the mitigation area are in good condition with more than 75% plant survival. ECR noticed only two dead shrubs. The herbaceous layer has stabilized the mitigation area and has been managed with ongoing hand seeding. Due to the overhanging tree canopy that shades the mitigation area, a dense herbaceous plant growth is not likely to occur within this mitigation area. However, the seed mix that has germinated has stabilized the area. The mitigation area is also being supplemented with natural forest duff of pine needles, leaves, etc. At this time, ECR does not recommend additional mitigation work other than typical maintenance activities such as hand watering during periods of drought, hand pulling of new non-native invasive plant growth, etc. For more information, please refer to the Photograph Pages attached.

ECR recommends that a Request for Certificate of Compliance should be prepared and submitted to the Conservation Commission to close the Order of Conditions for the completed project at the site. Upon review of this memo, please contact me at (617) 529 – 3792 or Brad@ecrwetlands.com with any questions or requests for additional information.

Thank you,
Brad Holmes, Professional Wetland Scientist #1464
Manager

**4 Pine Grove Road, Hingham
Fall 2025 Monitoring Photographs**



Photograph #1- View south across the buffer zone mitigation area. Notice healthy Bayberry shrub.



Photograph #2- Another view south across the buffer zone mitigation area. Notice spacing of mitigation shrubs.

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HINGHAM
MITIGATION

4 Pine Grove Road, Hingham
Fall 2025 Monitoring Photographs



Photograph #3- View north across the mitigation planting area.



TOWN OF HINGHAM CONSERVATION COMMISSION

VOLUNTARY 21 DAY WAIVER (Request for COC)

As set forth under the MA Wetlands Protection Act Regulations, 310 CMR 10.05(9), and the Town of Hingham Wetland Regulations, Section 7.12(a), the Conservation Commission is required to issue a Certificate of Compliance within 21 days of receipt of a WPA Form 8A and statement that work, subject to the Final Order of Conditions, has been satisfactorily completed. The Commission may also refuse to issue a Certificate of Compliance if it determines that the work has not been completed in compliance with the Order.

Due to the Commission's established meeting schedule the Conservation Commission is unable to act on the request within the statutory deadline and hereby requests the applicant waive the aforementioned 21 day requirement. If you choose to waive this deadline, your request will still be heard and decided upon in a timely manner.

The undersigned hereby waives the 21 day time period for the Commission to issue a Certificate of Compliance until: 5/18/2026
Date

For the following application: 4 Pine Grove Road
Address

034-1441
DEP File No/Local By-Law No.

[Signature]
Applicant Signature

Peter Titus
Print

4-28-2026
Date

HINGHAM WETLAND REGULATIONS

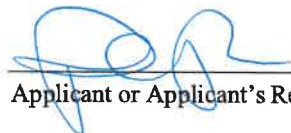
APPENDIX C

Policy on Receipt of Information

(Revised March 4, 2024)

1. New applications/filings must be submitted to the Conservation office (by certified mail or hand delivery) two weeks prior to the meeting date, on Monday by noon, to facilitate the placement of the legal ad and to allow timely review by the Conservation Officer (if the office is closed on Monday due to a holiday, then the information is due on the preceding Friday by noon). Conservation staff will review the application for administrative completeness. Upon receipt of a complete application, a hearing or meeting will be scheduled in accordance with the 310 CMR 10.05(5) and the Wetland Regulations, Section 7.6.
2. If deemed necessary, based on the Commission's meeting schedule, Conservation staff may request the applicant *voluntarily* waive the 21 day statutory deadline for holding a public hearing or issuing a Determination of Applicability.
3. Requests for additional information may be made by the Commission members or their agent to clarify the scope of the project or determine compliance with the 310 CMR 10.00 and/or the Hingham Wetland Regulations. Such requests, if not made at the public hearing, will be communicated to the applicant or their representative as promptly as possible.
4. Additional information requested by the Commission or their agent in accordance with No.3, must be submitted to the Conservation office a minimum of 7 days prior to the meeting date, on Monday by noon. If the office is closed on Monday due to a holiday, the information is due on the preceding Friday by noon. *Revisions submitted after the established deadline may not receive a review, thereby resulting in a continuance to the next available meeting.*
5. The Commission may engage the peer review services of an outside consultant as provided by M.G.L. Ch. 44, § 53G, to be paid for by the applicant, for specific expert review deemed necessary to come to a final decision on a submitted application. Specific consultant services may include but are not limited to, review of a Notice of Intent, Wetland Resource Area Delineation, Stormwater/Drainage Reports, etc. The consultant shall be chosen by the Conservation Commission by vote at the public hearing, and report only to the Commission or its agent. *Requested additional information/revisions by the peer reviewer is required a minimum of two weeks prior to the hearing date.*
5. All supplemental documentation and revised plans must include a revision date and must be date stamped by the Conservation office upon receipt. If this information is not present, the documents may be considered incomplete and may not receive a timely review, thereby resulting in a continuance to the next available meeting.
6. Please note that all supplemental documentation and revised plans submitted to the Commission for a pending application, subject to the MA Wetlands Protection Act, must also be sent to the DEP Southeast Regional Office, 20 Riverside Dr., Lakeville, MA 02347

The Hingham Conservation Commission is committed to a thorough and timely review of each application and an efficient hearing process. Cooperation with this policy is appreciated to facilitate these efforts. Exceptions to this policy may be made by the Conservation staff if deemed warranted. Please sign and include with your filing. Thank you.



Applicant or Applicant's Representative Signature



Date



TOWN OF HINGHAM CONSERVATION COMMISSION

APPLICATION CHECKLIST REQUEST FOR CERTIFICATE OF COMPLIANCE (COC)

Please submit the following when requesting a Certificate of Compliance under the MA Wetlands Protection Act and Hingham Wetlands Protection By-Law. Submit one (1) copy of the following to the Conservation Office and an electronic copy of the complete request to conservation@hingham-ma.gov. A complete Request will be added to the next available Conservation Commission agenda.

- ☒ WPA Form 8A: [Request for Certificate of Compliance](#)
- ☐ A check payable to the town of Hingham for the [Town of Hingham Wetlands Protection Bylaw fee](#)
 - \$50 for Residential
 - \$100 for Commercial
 - Please redact bank account information from photocopies
- ☒ A letter from a registered professional engineer, surveyor, architect, or landscape architect, as applicable, certifying substantial compliance with the approved plans and describing what deviations, if any, exist from the plans approved in the Order of Conditions. The letter should also document compliance with any applicable special conditions. A certification letter without the requested information will be deemed incomplete.
- ☒ Post construction site photos of the completed work including established vegetation where required.
- ☒ The Conservation Commission's [Policy on Receipt of Information](#)
- ☐ Optional – [Voluntary 21 Day Waiver \(COC\)](#)

If required pursuant to Special Conditions of the Order of Conditions (any other required documentation not listed below should also be included):

- ☐ Mitigation Planting Area progress report to include status of plantings, photos of planting area, and dates of installation.
- ☐ Final As-built Plan signed and stamped by a Massachusetts Registered Professional Engineer or Land Surveyor showing post-construction conditions within all areas under the jurisdiction of the MA Wetlands Protection Act and the Hingham Wetlands Protection By-Law. This plan shall include at a minimum:
 - All wetland resource area boundaries with associated buffer zones and regulatory setback areas taken from the plan(s) approved in this Order of Conditions;
 - Locations and elevations of all stormwater management conveyances, structures and best management designs, including foundation drains, constructed under this Order within any wetland resource area or buffer zone;
 - Distances from any structures constructed under this Order to wetland resource areas - "structures" include, but are not limited to, all buildings, septic system components, wells, utility lines, fences, retaining walls, and roads/driveways;
 - A line delineating the limit of work - "work" includes any filling, excavating and/or disturbance of soils or vegetation approved under this Order;
 - Mitigation planting areas constructed under this Order, as applicable.